

2016

An Coimisiún le Rincí Gaelacha

Scrúdú Teastas Rince Céilí (T.M.R.F.)

T.M.R.F. (Céilí Teachers') Examination

Clár Scrúdaithe
1 ú Meán Fómhair 2015.

Syllabus of Examination
September 1st 2015.

1. QUALIFICATIONS FOR ENTRY

The examination is open to persons who are 20 years of age or over at **the date of application** and are acceptable to An Coimisiún as candidates. Applications received after the set quota of candidates for an examination has been reached must unfortunately be refused. Early application is therefore necessary in the case of all examination.

2. DATES OF EXAMINATION

Examinations usually take place in Ireland in May and in November or December. Examinations are held at venues in Britain, USA, Canada, Australia and New Zealand when requested and provided the projected number of candidates, in the opinion of the Udarás Scrúdaithe (Examination Authority), justifies examinations being held. The Authority following consultation with the regional authorities decides the dates and venues of examinations outside of Ireland. These dates and venues are then publicised by the Examination Authority.

3. APPLICATIONS AND FEES

Applications with **Full Fees** must be sent to the Coimisiún Office. Applications will be returned if full fee is not included. The application form must be fully completed and signed by the applicant after he or she has carefully read this syllabus and enclosures in full. Full fees must be paid by **credit card/bank transfer/cheque only** [Payment Form available from CLRG office]. The Applications should normally be lodged six months prior to an examination date but where there is likely to be pressure of numbers even earlier application is strongly advised. (*See separate circular for details of examination dates, and venues, rates of candidates' fees and where applications and fees should be sent.*)

WITHDRAWALS AND FORFEITURE OF FEES

- (1) Where a candidate, having been accepted for examination, withdraws the application three months or more prior to the examination date 50% of the examination fee will be forfeited.
- (2) Candidates who withdraw applications **between three months and the date of the examination**, or **who fail to attend**, will forfeit the full fee.
- (3) Failure to attend, or late withdrawal, may result in candidates being disqualified from taking or retaking the examination for a period decided by the Examination Authority.
- (4) The periods referred to in sub-paragraphs (1) and (2) of this paragraph, will be determined by the date on which notice of withdrawal is **received** by An Coimisiún, the Examination Authority or the examination organiser.

5. SECTIONS OF EXAMINATION

- (1) The examination consists of three sections as follows:-
 - (a) **written céilí dancing test**
 - (b) **practical test in teaching céilí dancing**
 - (c) **oral Irish language test (optional if candidate lives outside Ireland).**
- (2) All required sections must be attempted at the same examination (subject to the exception relating to the Irish language test in the case of persons living outside Ireland).
- (3) The requirements of each section are set out in detail in paragraphs 10-12 below.

6. REPEAT EXAMINATIONS

- Where a candidate achieves less than 50% in any section of the examination) **all** sections must be repeated.
- Unsuccessful candidates (achieving 50% or more), in any section(s) of the examination on the 1ST. attempt may repeat the section(s) in 2nd and 3rd attempts.
- 4th. and subsequent examination attempts will require **all** sections of the examination to be repeated.
- A candidate, who has not completed the **full** examination within 5 years of the 1st attempt, must repeat the full examination. Candidates must repeat **FULL examination** on each and every unsuccessful attempt up to and including six attempts. Because of the infrequency of examinations in Australia and New Zealand, the provisions of this sub-paragraph may be varied at the discretion of An Coimisiún.
- 6 months must elapse before a candidate may re-take any section of the examination. (e.g. exam taken in May, may retake unsuccessful section in October). This will allow ample time to prepare properly.
- The maximum number of attempts at this exam is six

7. REGULATIONS

- (1) In the written céilí dancing test
 - (a) Candidates are not permitted to use or have, on their desks or tables, any papers, books or notebooks other than the answer papers (which may also be used for rough work) and the céilí question paper handed out by the examiners in charge. Neither may a candidate use electronic aids in lieu of written notes etc. The making of carbon copies of answer papers is not allowed.
 - (b) During these sections any conversation or other contact between candidates is strictly forbidden.
 - (c) Any rough work, diagrams, cancelled answers etc. made during these sections must not be retained by the candidates but instead must be either handed up to an examiner (but will not of course be taken into account in the marking of candidates' papers) or alternatively torn up in the presence of an examiner and placed in a receptacle provided for the purpose.
 - (d) Candidates are not permitted to leave the examination room and return unless with the permission of, and accompanied by, a supervising official.
- (2) The examination supervisors may at their sole discretion immediately disqualify from an examination any candidate adjudged guilty by them of any breach of the foregoing regulations in sub-paragraph (1) above.
- (3) Candidates take the examination at their own risk. Where a person suffers from a physical illness or disability, or is pregnant, allowance cannot be made for such illness, disability or condition in sections of the examination, which require physical effort and where in some circumstances a candidate might be placed at risk.

Where a candidate suffers from an illness or handicap or is pregnant and still wishes to proceed with the examination he or she must indicate accordingly in the appropriate section of the application form. A medical certificate acceptable to the Examination Authority must be furnished indicating the nature of the illness, handicap or condition and certifying whether the applicant's medical adviser is satisfied that the applicant is capable of taking the practical sections of the examination as described by the applicant to the certifier without risk to himself or herself. *Such information will be treated with total confidentiality.* The final decision as to whether a candidate is allowed to participate in an examination lies with the examiners.

Failure to disclose an illness, incapacity or pregnancy may, if it later comes to light, result in the candidate concerned being permanently disqualified from taking any Coimisiún examination in the future.

- (4) Applications must be accompanied by the applicant's birth certificate and a **recent passport size** photograph of the applicant signed on the back.

8. **RESULTS**

- (1) The examination results will be e-mailed. Shortly thereafter, all candidates will receive the official result sheet showing the marks achieved in each section. Unsuccessful candidates will also receive details on each failed section. This will be the only communication a candidate will receive, directly or indirectly, in relation to the results of the examination. An Coimisiún, the Examination Authority or individual examiners will not enter into any further correspondence or discussion with a candidate or with anyone else acting on the candidate's behalf regarding an examination result.
- (2) The decision of the examiners concerning any candidate's result, when confirmed by the Examination Authority, is final.

9. **AMENDMENTS TO EXAMINATION DOCUMENTATION**

Examination fees change from time to time, as do also the fees to repeat separate sections of the examination. These, together with other information relating to examination dates and venues, amendments to this syllabus and other relevant data, are posted on CLRG website and through circulars from time to time. Intending applicants must therefore ensure that both the examination syllabus they have and the additional circular are the up-to-date versions of those documents.

EXAMINATION SECTIONS IN DETAIL

10 **Rince Céilí: Céilí Dancing - Written Test**

Candidates are required to have a detailed knowledge of all dances in the handbook "Ar Rincí Céilí" (purple cover edition (2014)).

The question paper will consist of 16 questions (12 x 5 marks; 4 x 10 marks). The paper will be set in English and also in Irish if a candidate so requests at time of application, the paper may be answered in English or in Irish or in a combination of both languages.

The questions will cover all or most of the 30 dances in the handbook. It is possible for candidates to obtain partial marks for answers to questions where the answers are not fully correct. The time allowed for answering the paper is two hours.

As the test is a searching one, candidates are advised to practise answering question papers. Sample question papers are in the 'Examination Pack' available from the Coimisiún Office.

Qualifying mark: 70%

CANDIDATES WHO WISH TO TAKE THE WRITTEN TESTS IN THE IRISH LANGUAGE MUST NOTIFY THE OFFICE OF AN COIMISIÚN WHEN APPLYING TO TAKE THE EXAM.

11. Rince Céilí: Céilí Dancing - Teaching Test

Candidates are required to teach parts of different dances, from the handbook "Ar Rincí Foirne," to a group of dancers. The examiners will choose the dances and their parts.

In preparing for this section candidates are advised to study the handbook in close detail and to get as much practice as possible in teaching the movements to a group of dancers.

As part of this section candidates may be required to demonstrate that they are capable of performing the basic steps required for Céilí dancing.

Lilting, to indicate understanding of correct time, rhythm and tune is essential.

Criteria: [which the candidate must meet]

- Set up the dancers correctly.
- Know the dance and movements sufficiently.
- Instruct in a clear, concise and audible manner.
- Guide the dancers through the movements.
- Correct errors in the movements/footwork.
- Breakdown the movements in a suitable manner.
- Show confidence in practical teaching.
- Have correct music/rhythm/tempo of music.
- Have discipline when dealing with the dancers.
- Succeed in teaching the movement.

Qualifying Mark: 70%

12 Scrúdú Gaeilge - Irish Language Test

- (1) Tá an triall seo éigeantach do iarrthóirí go bhfuil cónaí orthu in Eirinn nó go bhfuil sé i gceist acu teagasc in Eirinn.

This test is compulsory for applicants residing in Ireland or intending to teach in Ireland.

- (2) Sa triall seo beidh
- (a) Ceistiú ar théarmaí agus abairtí a bhaineann le rince, ainmneacha rincí san áireamh, mar atá ar fail in "Ar Rincí Foirne" agus I Liosta Oifigiúil na Rincí Leithleacha.
 - (b) Comhrá simplí ar saol an iarrthóra féin agus ar gnáthchúrsaí an lae.
 - (c) Léamh agus tuiscint Gaeilge simplí leis an béim ar cúrsaí rince

In this test candidates will

(a) be required to show a knowledge of the terms and phrases connected with dancing, including names of dances (as found in "Ar Rincí Foirne" and in the Official List of set-dances

(b) have to show they are capable of simple conversation about themselves and everyday affairs

(c) take a simple test in reading and understanding written Irish (with the emphasis on dancing matters).

- (3) Cuirfear san áireamh tuiscint, líofacht agus stór focal. Ins an áireamh chomh maith beidh oideachas, aois agus cúlra an iarrthóra.

The understanding, fluency and vocabulary of a candidate will be taken into account. Also considered will be the candidate's education, age and background.

Note: Persons exempted from taking the Irish test because they reside abroad will, if they later move to Ireland, be required to take the test within two years of taking up residence in that country.

Qualifying Mark: 60% (Effective from 1st June 2013)

2016

**An Coimisiún le Rincí Gaelacha
T.M.R.F. EXAMINATION - APPLICATION FORM**

PART A: DETAILS OF APPLICANT

*N.B. Except for the signatures this application must be completed in clear **BLOCK CAPITALS***

Choice of venue and time of examination

Venue?	When?
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Applicant's Surname	Forenames
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Full Postal Address (including zip code, if any). Any change must be notified at once

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	Zip Code
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Name (forename and surname) by which you wish to be known for dancing purposes

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Tel. No.	Fax No.	E-mail Address
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Date of Birth			Mobile (Cell) Phone No.
Day	Month	Year	

Have you previously attempted this examination? (Yes/No) If repeating, please state the location(s)
and Approximate date(s) of all earlier attempts(s)
.....
.....

If repeating, please tick below the sections being retaken:

Written Paper Céilí Teaching Gaeilge

TCRG – PART B – APPLICATION & UNDERTAKING BY CANDIDATE:

(To be signed by the applicant)

1. I hereby apply for acceptance by An Coimisiún le Rincí Gaelacha as a candidate for the TCRG (Dance teacher's Certificate) Examination.
2. I have carefully read and understand the examination syllabus and regulations and I agree to be bound by them in full. All information given by me is fully correct.

Please tick the box.

3. I hereby accept that I must undergo the vetting process as part of my TCRG application and will follow the directions of the CLRG Vetting Officer.

Please tick the box

4. I the event of my being successful in the examination I undertake to comply in full with the Rules of An Coimisiún le Rincí Gaelacha (The Irish Dancing Commission) and with any directions or instructions that body may issue from time to time.

Please tick the box

5. I enclose a copy of my birth certificate and a recent **passport size** photo of myself, which I have signed on the back.
6. I also enclose a payment of (Credit Card / Cash)
7. I have had the certificate of competency and suitability at Part C of this applications completed by a registered adjudicator or teacher. (Not necessary in the case of an applicant who is repeating the examination.
8. I understand that I am taking the examination at my own risk.
9. I understand that if I suffer from any illness or disability or a condition such as pregnancy I must complete Paragraph 9 below and that if I fail to do so and this omission later comes to light I may be debarred from future Coimisiún examinations.
10. I hereby state that I suffer from or have the condition.....but I am advised by my doctor that I am capable of taking the examination without adverse effects to myself. I have fully explained to my doctor what the examination entails and have had the doctor complete the certificate at Part G of this application.

In the case of a candidate being pregnant, the candidate must furnish a letter from their obstetrician dated two weeks prior to taking the examination, stating that they are satisfied that the candidate is able to attempt the examination, aware that the dancing section is particularly rigorous.

(If paragraphs 8 and 9 do not apply, write N.A. here.....)

10. Please provide required names and dates where applicable:

Did you attend preparation classes for this examination? **Yes** **No**

If YES: Name of Tutor(s)/Examiner(s) _____

Date of last class attended _____

Did you attend workhop(s) in preparation for this examination? **Yes** **No**

If YES: Name of Tutor(s)/Examiners(s) _____

Date(s) and Venues(s) of Workshops _____

Have you danced in a Danceshow(s)? **Yes** **No**

If YES: Name of Choreographer(s)/Examiner(s) _____

Date of final performance with the Danceshow: _____

11. I have given a summary of my dancing career at Part H of this application.

Signed:.....

Date:.....

Part C – Suitability Reference:

Reference 1.

To be signed by one of the following (a responsible person who will give a suitability reference / Employer, Peace Commissioner, Garda / Police Officer, School / Head Teacher).

I know.....and consider him / her to be of good standing and to be suitable to teach / work with young people.

NAME (BLOCK CAPITALS).....

ADDRESS.....

.....

POSITION HELD.....

CONTACT TELEPHONE NO.....

SIGNATURE.....DATE.....

Reference 2.

To be signed by one of the following (a responsible person who will give a suitability reference / Employer, Peace Commissioner, Garda / Police Officer, School / Head Teacher).

I know.....and consider him / her to be of good standing and t be suitable to teach / work with young people.

NAME (BLOCK CAPITALS).....

ADDRESS.....

POSITION HELD.....

CONTACT TELEPHONE NO.....

SIGNATURE.....DATE.....

Approval by Registered Dancing Teacher:

(To be signed by a teacher /Adjudicator currently registered with An Coimisiún le Rincí Gaelacha)

I know.....to be a person of standing and a suitable person to teach dancing to young people. I am satisfied that he / she can perform all sections of the TCRG examination (solo dancing, céilí dancing, céilí teaching, solo teaching, music and Gaeilge) to be an adequate standard of competency. I know of no reason where he / she should not be acceptable as an examination candidate. In the opinion of the Udaras, should such approval not meet with the satisfaction of the Udaras, FURTHER INFORMATION WILL BE REQUIRED FROM YOU.

NAME: (**BLOCK CAPITALS**).....

ADDRESS.

I am currently registered as a TCRG..... ADCRG.....

Contact Telephone No,.....

Signature.....

People signing the above should note that they may be contacted by the relevant exam authorities to justify their approval.

Part E: Child Protection Suitability Confirmation.

- I certify that the personal details on this form are correct.
- I agree to abide by the Constitution and rules of An Coimisiún and I have read and fully understand the Child Protection Policy of An Coimisiún le Rincí Gaelacha.
- I agree to suitability checks being made with the referees, with the registered teacher I have nominated and with my Regional Council or with any other relevant agency, if deemed necessary by An Coimisiún or by the Udarás Scrudaithe acting on its behalf.

Signed..... Date.....

Part F: An Coimisiún le rincí Gaelacha (official use only)

This application to sit the TMRF examination has been approved by An Coimisiún or by the Udarás Scrudaithe (Examination Authority) Acting on its behalf.

This approval has been ratified at a meeting held on.....(date)

Signed.....(Cathaoirleach)

Part G: Medical Certificate To be completed by a medical doctor

The applicant, (name) suffers from/has the condition
.....
.....

He/she has explained to me in detail what the examination for which he/she wishes to be a candidate entails physically and otherwise and I am satisfied that the illness/handicap/condition mentioned above does not prevent the applicant from taking the examination and by so taking it does not put himself or herself at any risk.

Signature of Doctor:Date:

Address:
.....

The doctor, if he or she wishes, may give this certificate in the form of a written letter

Part F: For Official Use Only
Check List

Date Received: Photo:
Fee Enclosed: Amount Currency Medical Cert:
Receipt: Number Date Birth Cert:
Career Summary:

SUMMARY OF DANCING CAREER

List the name or names of Dance Teacher/Teachers

Year started Irish Dancing: _____

Number of years of study and attendance at classes: _____

Level achieved in Solo Career: _____

List Achievements in Solo dancing: _____

Date of Last Competition: _____

Figure/ Ceili Career: _____

Non Competitive Experience: _____

C/D next page

Relevant Teaching Experience:
